

July 12, 2018 Playground and Recreation Board minutes regular meeting

Recreation Board Members Present: John Levy, Maribeth Manigold, Phil McNally, Danielle Pagano, Brian Porter, Kevin Quick, Randy Bretag (Mark Astle, Director of Recreation, Tracy Bianchi, Riordan Pool Manager).

Others attending the meeting: none

Recreation Board Members Absent: Austin Monroe

1. Maribeth moved to approve June minutes, John second. Motion passed.
2. Maribeth moved to accept June Recreation Financial Report. Brian second. Roll Call: All AYES. Motion passed.
3. Phil moved to accept the June Pool financial report. Danielle second. Roll Call: All AYES. Motion passed.
4. Pool: Tracy reported the following:
  - a. Reported on June income and June average daily attendance.
  - b. Reported on concession expenses and profits.
  - c. Reported on July attendance, income, and concessions.
  - d. Reported on Rentals.
  - e. Reported on plans for National Night Out.
  - f. Noted that she had purchased new signs to clarify rules and new batteries for the ADA chair lift.
  - g. Phil reported on upgrade suggestions from Greg Farmer, electrician for Clegg Perkins. He also handed out copies of the 2017 engineering study for reference.
5. Commissioner's report: None
6. Director's Report:
  - a. Adult Softball –
    1. Several forfeits due to illegal players.
    2. Stickers on bats have not been a problem.
    3. Mark reported that he had prepared a packet for volunteer organizations who might want to run the concession stand. The office manager Janelle had contacted a number of organizations, but none had accepted so far.
  - b. Summer Recreation –
    1. Mark shared a complimentary Facebook post and noted that the increased emphasis on social media seemed to be helping get information out smoothly.
    2. Mark reported on parks attendance and special events attendance. He informed the board of upcoming special events.
    3. Mark reported that the majority of camps were completed. He projected attendance to be slightly lower than last year.
    4. Mark noted that he and Janelle had completed a number of projects including creating a policy book, additional social media presence, and process for volunteering to run the concession stand.
7. Old Business –
  - a. No report about outstanding committed money.
  - b. The board discussed purchasing the inscription to be placed on the plaque on the bench honoring Steve Kuhn.

- c. The board discussed possible new board members to fill the vacant spot.
8. Long Range Planning and Board Goals –
- a. Construction in Progress -- None
  - b. Park Inspections – Brian reported on his inspections that many parks need tree trimming and weeding.
  - c. Long Range Plans (Kevin and Maribeth) – None
  - d. Bike Paths – None
  - e. New Subdivisions and city acquisitions –None.
9. Committee Reports: Kevin asked board members to volunteer to be a member of a committee other than the one they chair. Kevin will assign those who have no preference.
- a. By-laws (Danielle) – None
  - b. Financial (Austin) – None
  - c. Parks (Brian) – None
  - d. Programs – (Phil and John)
    - i. Phil reported that the board had received a \$500 donation from the Ottawa-Naplate Hospitality and Beverage Association to offset the cost of the safety fence put up in the dugouts of the minor league diamond at Lincoln Douglas complex.
    - ii. The board discussed the request from Ottawa Youth Soccer to split the cost of new goals. Danielle motioned to split the cost of the goals with both Recreation and OYS paying \$2750. Maribeth Second. Roll Call: All AYES. Motion passed.
    - iii. The board discussed field use requests made by OYS. Neither field requested was under Rec Board jurisdiction.
    - iv. Phil described improvements being made at the little league diamond in Lincoln Douglas complex as a result of the water line improvement and repaving of Utica Drive.
    - v. Kevin informed the board that the Illinois Valley Girls Fast Pitch Association will be hosting a tournament on the weekend of July 20.
  - e. Pool – Randy reported that he is working on a policy handbook for the pool.
10. New Business -- None

Meeting adjourned.